

MONEY ADVICE SCOTLAND
ANNUAL REPORT
YEAR ENDED 31 MARCH 2015

A private company limited by guarantee

Registered Number: SC137717

Scottish Charity Number: SC005663

**MONEY ADVICE SCOTLAND
ANNUAL REPORT
YEAR ENDED 31 MARCH 2015**

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**MONEY ADVICE SCOTLAND
PROFESSIONAL ADVISERS AND
COMPANY INFORMATION**

INCORPORATED

9 April 1992

COMPANY NUMBER

SC137717

DIRECTORS

Joseph Glancy
Christine Sinclair
Pauline Allan

SECRETARY

Yvonne Jean MacDermid

REGISTERED OFFICE

Suite 410
Pentagon Centre
36 Washington Street
GLASGOW
G3 8AZ

AUDITOR

BDO LLP
4 Atlantic Quay
70 York Street
GLASGOW
G2 8JX

BANKERS

The Co-operative Bank plc
29 Gordon Street
GLASGOW
G1 3PF

Barclays Bank
1 Churchill Place
London
E14 5HP

MONEY ADVICE SCOTLAND REPORT OF THE DIRECTORS YEAR ENDED 31 MARCH 2015

The Directors present their annual report together with the audited financial statements for the year ended 31 March 2015.

Principal Activity

The principal activity of the company during the year continued to be that of promoting and championing free, independent, impartial, confidential money advice and financial inclusion, and providing second tier support (in money advice) and membership services. This current year also included a Helpline service to the public, further training in financial capability and reaching out to Ethnic Minority communities.

Our mission is to *"To be the driving force towards financial wellbeing for the people of Scotland"*

The Directors present their annual report together with the audited financial statements for the year ended 31 March 2015.

Review of the Business

During this year we held strategy sessions with our Council of Management (Board) and staff, looking at the business, what we do well, what's not being done, and what could be delivered that is different. We wanted to have a clear steer as to how best we can move forward in these difficult times. The sessions were really productive, and whilst there was a lot of soul searching about a different future, there was also acknowledgement of the work we have done, and what we have achieved over the past year. It was recognised that staying the same wasn't an option.

Whilst funding of core activities remains an issue, other projects have also allowed us to develop our offering, particularly in the light of our new strategy.

This year has been challenging, and an unusual one in many ways as we have brought on 3 new projects, which, in January 2015, increased the workforce from 7 to 17, and in these difficult economic times, that is quite a challenge for any organisation. As ever, Money Advice Scotland raised its game. It required real dedication as we had two projects which launched within 6 weeks of each other, and one beginning on 2 January 2015. We have learned a lot in the process, as we essentially had to build the capacity of the organisation through new technology, and the development of materials for the Financial Capability project. We took the brave step of setting up a money helpline (not providing money advice, rather referral) which required both new technology and new premises. Both these projects have been funded by the Accountant in Bankruptcy and Scottish Government. Both these projects underpins Scotland's Financial Health Service.

We have also worked very closely with CEMVO with regard to the Financial Inclusion Programme for Ethnic Minority Communities. Through these aforementioned projects, we have already made good progress in implementing our new strategy for 2015-2018, particularly the objectives of *Leading and improving the financial health, and wellbeing of the people of Scotland, and Leading and improving the education and training of money advisers in Scotland*. We are proud to have achieved so much during a short period of time.

Our grant income for training and core funds remained static from the Money Advice Trust (£139,329). This grant income is split between the funds for Wiseradviser training and core costs. However, we are

MONEY ADVICE SCOTLAND REPORT OF THE DIRECTORS YEAR ENDED 31 MARCH 2015

aware that the grant for core funding will cease on 31 March 2015, with no prospect of core funding in the future, due to a change in the Money Advice Trust's strategy.

Membership income

As reported in previous business reviews we are still very dependent on external funding, as membership subscriptions (£29,061) contribute a small fraction of the running costs for the business. Staff work tirelessly to increase subscriptions income, but it will always likely be the case that this will account for a small percentage of the overall income. This is due to the size of the sector in Scotland. Essentially to continue to deliver the level of services to the membership and provide the various outcomes for consumers, MAS will need to fundraise approximately 96% of its income from other sources than membership fees.

Training

Training of advisers is one of our core functions and we continue to receive funding from the Scottish Government (£102,224), and Money Advice Trust (£63,217), and we were able to deliver substantial training places free of charge, through the auspices of the Wiseradviser programme. As a result, we are limited in how much scope we have for growing our business through training income. This year the income from training was down from £17,973, to £15,739. The free sector itself is struggling in many cases to be able to fund additional in-house training to staff due to the cut backs in spending.

Core and other income

As in previous years, The Money Advice Trust remains a major funder of Money Advice Scotland's core activities. However as mentioned earlier that core funding will cease on 31 March 2015. Other supporters who have committed resources include Allied International Credit, and Provident Financial Group who continued their commitment to Money Advice Scotland and increased their funding from £15,000 to £17,500, which is almost a 17% increase on last year's funding.

The main changes in income have come from the new projects funded by Scottish Government (£247,204), in respect of a Helpline, which refers callers to money advice agencies (and others), and to deliver Financial Capability work under the Bankruptcy and Debt Advice (Scotland) Act 2014. The Scottish Legal Aid Board has provided funding (£66,126) in respect of our Financial Inclusion Programme (FIP).

Other income of £70,797 was received from the Money Advice Service to deliver a project focusing on standards and qualifications for the sector.

Membership income together with conference income has increased from £108,409 (2014) to £137,695 in 2015. It should be borne in mind that during this accounting period, we celebrated 25 years, and had a Special Anniversary conference, which was held in Crieff Hydro, being the preferred venue. The Special Anniversary conference was well attended and sponsorship at an all time high.

Investment income has dropped from £7,076 in 2014 to £3,269 in 2015, due to falling interest rates.

**MONEY ADVICE SCOTLAND
REPORT OF THE DIRECTORS
YEAR ENDED 31 MARCH 2015**

Trustee recruitment and appointment

Our Council of Management (COM) consists of democratically elected individuals whose peers have nominated them (and a second person endorsed the nomination) to the Council of Management.

Providing there are more places available than nominations all will be nominated to the COM. Should there be fewer places than the number being nominated then a ballot will take place. The Office bearers of Convenor, Vice Convenor and Treasurer are filled on an annual basis, with the post of Convenor being restricted to three years.

Method of appointment

The Board of Directors is responsible under Company Law for the financial control, undertaking statutory duties in relation to employment and in exercising skill and care in the management of the affairs of the company.

Fundraising efforts

As in previous years Conference has been the flagship of the organisation – see earlier comments.

Although we continue to remain in a position that we lack long term funding agreements, for core funding and other activities, the fact remains that funders have continued for a long number of years to support us year on year. We will continue our dialogue with our funders to work towards a time when funding will be longer term, and indeed help our business growth. We know that funders have confidence in us to deliver high profile projects, and we would obviously like that to continue and to improve our funding base. We do want to extend our funding base and work on that area has already started.

Staffing levels

Our staffing levels have changed significantly, as we started the year with 7 staff and one secondee, and by the end of the year we had 17 staff in place. This has resulted in significant organisational development and change.

Investors in People

We were delighted to receive our Silver status of the Investors in People Award. People are the lifeblood of Money Advice Scotland and we need to ensure that everyone is supported in their work.

MONEY ADVICE SCOTLAND REPORT OF THE DIRECTORS YEAR ENDED 31 MARCH 2015

Going forward

We have our new strategy, which is well underway, and the early signs from the various new projects are that they are working well, and there is a real appetite for our work particularly around financial capability. We can target the public, money advisers, colleges and any organisation you can think of! Everyone needs to care for their money. We need to promote the services well, to ensure as many people across Scotland access our new services, through the Financial Capability Programme, the Helpline and the Ethnic Minorities Financial Inclusion Programme.

However, we must not forget our bread and butter outputs as well through training, and qualifications, Annual conference as well. We have been fortunate to retain our funders who repeat funding year on year, and we value that commitment. Clearly we want this to continue and will work tirelessly to ensure the overall quality of advice for the Citizens of Scotland, through our members.

Directors

The directors at the balance sheet date and who served during the year were as follows:

Joseph Glancy – Convenor
Pauline Allan – Vice Convenor
Christine Sinclair – Treasurer

None of the directors had any notifiable interest in the company at any time during the year. The company is limited by guarantee and has no share capital. The liability of the members on winding up is limited to £1.

The directors are all members of the Council of Management (Board) which is responsible for all strategic issues. Yvonne MacDermid is responsible for the day to day operation of the organisation.

Risk Policy

Having regard to the Office of the Scottish Charity Regulator requirements on risk, the charity carries out ongoing assessments of the major risks and controls in place with a view to maintaining and developing their control systems. In particular, the organisation is taking seriously its role in respect of data protection, and the risks associated with the implementation of new technology.

Reserves Policy

The statement of financial activities shows a surplus for the year of £208,375 funds at the balance sheet date of £640,633 of which £207,903 are unrestricted. The Board consider that the minimum level of unrestricted reserves should be 3 months of annual expenditure to meet the cash flow needs and cover the ongoing liabilities of the organisation.

Current level of unrestricted reserves represents 4 months of total annual spend which meets minimum level. The company is continuing to secure increased funding from various sources and to diversify funding sources to mitigate risk through decreased funding levels to allow the reserves position to be further improved going forward.

**MONEY ADVICE SCOTLAND
REPORT OF THE DIRECTORS
YEAR ENDED 31 MARCH 2015**

Status

The company is recognised by the Office of the Scottish Charity Regulator (OSCR) as a Scottish Charity, number SC 005663. The company number is SC 137717.

Governing Instrument

Money Advice Scotland is a company limited by guarantee, governed by its Memorandum and Articles of Association.

Special Exemptions

The directors have taken advantage of the special exemption conferred by section 60 of the Companies Act 2006 applicable to companies limited by guarantee, allowing them to dispense with the requirement of using the word Limited, or the abbreviation Ltd, after the company name.

Provision of information to the auditor

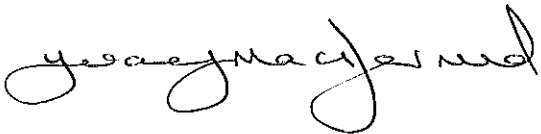
So far as each of the directors is aware at the time the report is approved

- there is no relevant audit information of which the company's auditor is not aware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Basis of preparation

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

BY ORDER OF THE BOARD



**Yvonne Jean MacDermid
Secretary**

23 NOVEMBER 2015

MONEY ADVICE SCOTLAND
STATEMENT OF DIRECTORS' RESPONSIBILITIES
YEAR ENDED 31 MARCH 2015

The directors are responsible for preparing the directors' annual report and the financial statements in accordance with applicable law and regulations.

Company and charity law requires the directors to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law and charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income and expenditure, of the charity for the year.

In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for keeping adequate and proper accounting records that are sufficient to show and explain the charity's transactions³ and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment Scotland Act 2005, regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended) the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial statements are published on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the charity's website is the responsibility of the trustees. The trustees' responsibility also extends to the ongoing integrity of the financial statements contained therein.

**INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS AND
MEMBERS OF MONEY ADVICE SCOTLAND
YEAR ENDED 31 MARCH 2015**

We have audited the financial statements of Money Advice Scotland for the year ended 31 March 2015 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practise applicable to Smaller Entities).

This report is made solely to the charity's directors and members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charity's directors and members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's directors and members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's (FRC's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

**INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS AND
MEMBERS OF MONEY ADVICE SCOTLAND
YEAR ENDED 31 MARCH 2015**

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime, take advantage of the small companies exemption in preparing the directors' report or the exemption from the requirements to prepare a strategic report.

BDO LLP

Barbara Southern, Senior Statutory Auditor
for and on behalf of BDO LLP, Statutory Auditor
Glasgow
United Kingdom

Date: *27 NOVEMBER 2015*

BDO LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

MONEY ADVICE SCOTLAND
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
YEAR ENDED 31 MARCH 2015

	Notes	Unrestricted Funds £	Restricted Funds £	Designated Funds £	Total 2015 £	Total 2014 £
Incoming resources						
<i>Incoming resources from generated funds:</i>						
Voluntary income	2	93,612	-	-	93,612	91,111
Activities for generating funds	3	137,695	-	-	137,695	108,409
Investment income	8	3,269	-	-	3,269	7,076
		<u>234,576</u>	<u>-</u>	<u>-</u>	<u>234,576</u>	<u>206,596</u>
<i>Incoming resources from charitable activities</i>						
	2	33,541	549,568	-	583,109	295,406
Total incoming resources		<u>268,117</u>	<u>549,568</u>	<u>-</u>	<u>817,685</u>	<u>502,002</u>
Resources expended						
Costs of generating funds		85,288	-	-	85,288	53,959
Charitable activities		78,078	427,911	11,783	517,772	352,478
Governance costs	6	6,250	-	-	6,250	6,000
Total resources expended	4,5	<u>169,616</u>	<u>427,911</u>	<u>11,783</u>	<u>609,310</u>	<u>412,437</u>
Net incoming resources before transfers		98,501	121,657	(11,783)	208,375	89,565
Transfers	13	(77,029)	-	77,029	-	-
Net movement of funds in year		21,472	121,657	65,246	208,375	89,565
Total funds brought forward at 1 April 2014		186,431	158,569	87,258	432,258	342,693
Total funds carried forward at 31 March 2015	12, 13, 14	<u>207,903</u>	<u>280,226</u>	<u>152,504</u>	<u>640,633</u>	<u>432,258</u>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

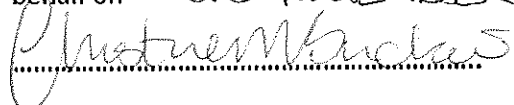
**MONEY ADVICE SCOTLAND
BALANCE SHEET
AS AT 31 MARCH 2015**

Company Number: SC137717

	Notes		2015		2014
		£	£	£	£
FIXED ASSETS					
Tangible assets	9		17,413		7,311
CURRENT ASSETS					
Debtors	10	107,600		72,816	
Cash at bank and in hand		596,756		634,781	
		704,356		707,597	
CREDITORS					
Amounts falling due within one year	11	(81,136)		(282,650)	
NET CURRENT ASSETS			623,220		424,947
NET ASSETS			640,633		432,258
FUNDS					
Unrestricted funds			207,903		186,431
Restricted funds	12		280,226		158,569
Designated funds	13		152,504		87,258
TOTAL FUNDS	14		640,633		432,258

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 23 NOVEMBER 2015



Christine Sinclair

Director

On behalf of the Board

**MONEY ADVICE SCOTLAND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015**

1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material to the company's affairs.

(a) Basis of preparation of financial statements

The financial statements have been prepared on an historical cost basis in accordance with applicable Accounting Standards in the United Kingdom, the Statement of Recommended Practice 2005 (SORP 2005) "Accounting & Reporting by Charities" and the Financial Reporting Standard for Smaller Entities (effective April 2008).

(b) Tangible fixed assets and depreciation

Fixed assets purchased by the company are shown in the balance sheet at cost price, less amounts written off by way of depreciation.

Depreciation is provided using the following rate:

Fixtures, fittings and equipment	33 1/3% reducing balance
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(c) Taxation

No taxation is provided by virtue of the charitable status of the company.

(d) Restricted income and associated expenditure

Restricted income is any income which is for purposes as designated by the granter or donor and can only be applied to those purposes. Where expenditure in the income and expenditure account has been financed by restricted income, both have been dealt with under the accruals concept.

(e) Cash flow

The financial statements do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective April 2008).

MONEY ADVICE SCOTLAND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015

(f) Incoming resources

Income and grants that provide core funding or are of a general nature are recognised where there is an entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

(g) Funds

There are a number of restricted income funds to account for situations where a donor requires that a grant or donation must be spent on a particular purpose.

All other funds are unrestricted income funds and are available for use at the discretion of the directors in furtherance of the general objectives of the charity.

Designated funds are unrestricted income funds that have been set aside by the directors for a specific purpose that is part of the general objectives of the charity.

(h) Operating leases

Operating leases rentals are charged in the profit and loss account on a straight line basis over the lease term.

(i) Pensions

The company makes contributions to a defined contribution pension scheme. The assets of the company are held separately from those of the company in an independently administered fund. The pension charge in the income and expenditure account represents the amounts payable by the company to the fund in respect of the year.

(j) Resources expended

Direct costs are charged to the charitable activity and support costs are allocated on the relevant basis of staff time.

Governance costs are charged directly to the Statement of Financial Activities when incurred.

**MONEY ADVICE SCOTLAND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015**

2. GRANTS RECEIVABLE AND OTHER INCOME

	2015 £	2014 £
Voluntary Income		
Money Advice Trust	76,112	76,111
Provident Financial	17,500	15,000
	<u>93,612</u>	<u>91,111</u>

The above is in respect of core funding.

Incoming resources from charitable activities

Scottish Government– MATRICS	102,224	102,224
Scottish Government– Welfare Reform Funding	-	2,197
Wiseradviser– MAT	63,217	63,218
Money Advice Service	70,797	95,736
Scottish Government– Financial Capability	200,000	-
Scottish Government– Financial Health Service Helpline	47,204	-
SLAB– Financial Inclusion Programme	66,126	-
Other income	17,802	14,058
Training Suite income	15,739	17,973
	<u>583,109</u>	<u>295,406</u>

3. INCOMING RESOURCES

Incoming resources from activities for generating funds consists of the following:

	2015 £	2014 £
Membership fees and conference	<u>137,695</u>	<u>108,409</u>

MONEY ADVICE SCOTLAND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015

4. RESOURCES EXPENDED

	Activities undertaken £	Support costs £	Governance costs £	2015 Total £	2014 Total £
Charitable activities					
Training, qualification and standards development	258,141	38,297	-	296,438	201,720
Money advice training, resources, information and consultancy services	172,094	38,297	-	210,391	143,245
Training suite	-	10,943	-	10,943	7,513
Generating funds					
Membership fees and conference	63,404	21,884	-	85,288	53,959
Governance costs	-	-	6,250	6,250	6,000
Total resources expended	493,639	109,421	6,250	609,310	412,437

Support cost allocation represents management, other staff and office costs. The total of £109,421 consists of £58,325 of management and staff costs and £51,096 office costs.

5. TOTAL RESOURCES EXPENDED INCLUDE THE FOLLOWING

	2015 £	2014 £
Staff costs comprised:		
Wages and salaries	301,363	195,178
Social security costs	30,933	20,461
Pension contributions	21,191	14,733
	<u>353,487</u>	<u>230,372</u>
Depreciation:		
On tangible fixed assets	3,577	1,747
Other costs comprised:		
Annual conference costs	63,404	38,934
Office costs	102,191	74,233
Audit, legal and professional fees	43,790	22,714
Training courses	27,425	30,467
Travel costs	14,938	13,238
Bank interest and charges	498	732
Total other costs	<u>255,823</u>	<u>180,318</u>
Total resources expended	<u>609,310</u>	<u>412,437</u>

**MONEY ADVICE SCOTLAND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015**

5. TOTAL RESOURCES EXPENDED (Continued)

No employee earned £60,000 per annum or more (2014 – none).

The directors received no emoluments during the year (2014 – none).

The directors received reimbursement of expenses amounting to £344 (2014: £883)

The average number of full time equivalent employees during the year was as follows:

	Number 2015	Number 2014
Management and administration of the Charity	3	3
Charity operations	7	4
	<u>10</u>	<u>7</u>

6. GOVERNANCE COSTS

Governance costs consist of audit and accountancy fees.

7. SURPLUS FOR THE FINANCIAL YEAR

The surplus for the financial year is stated after charging:

	2015 £	2014 £
Depreciation (note 9)	3,577	1,747
Staff costs (note 5)	353,487	230,372
Auditor's remuneration—audit fee	<u>6,200</u>	<u>6,000</u>

8. INTEREST RECEIVABLE AND SIMILAR ITEMS

Interest receivable and similar items represents interest receivable on bank deposits and is shown as investment income in the Statement of Financial Activities.

**MONEY ADVICE SCOTLAND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015**

9. FIXED ASSETS - TANGIBLE

	Fixtures, fittings & equipment
	£
Cost	
At 1 April 2014	74,290
Additions	13,679
At 31 March 2015	<u><u>87,969</u></u>
 Accumulated depreciation	
At 1 April 2014	66,979
Charge for the year	3,577
At 31 March 2015	<u><u>70,556</u></u>
 Net book amount	
At 31 March 2015	<u><u>17,413</u></u>
At 31 March 2014	<u><u>7,311</u></u>

10. DEBTORS

	2015	2014
	£	£
Trade debtors	72,831	65,643
Other debtors	34,769	7,173
	<u><u>107,600</u></u>	<u><u>72,816</u></u>

**MONEY ADVICE SCOTLAND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015**

11. CREDITORS

	2015 £	2014 £
Amounts falling due within one year:		
Trade creditors	20,116	8,047
Accruals	8,651	11,387
Deferred income	<u>52,369</u>	<u>263,216</u>
	<u>81,136</u>	<u>282,650</u>

	2015 £	2014 £
Deferred income		
Opening balance at 1 April 2014	263,216	40,964
Released during the year	(263,216)	(40,964)
Deferred during the year	<u>52,369</u>	<u>263,216</u>
Closing balance at 31 March 2015	<u>52,369</u>	<u>263,216</u>

Deferred income comprises sums advanced to the company during the year in respect of projects which have not been completed at the year end. The balance of deferred income as at 31 March 2015 relates to conference income of £29,795 and membership fees of £22,574. These funds will be released in the year to 31 March 2016.

12. RESTRICTED FUNDS

The movements on restricted funds during the year were as follows:

Movement in Resources

	At 1 April 2014 £	Incoming £	Outgoing £	Transfers £	At 31 March 2015 £
Scottish Government–Financial Capability	-	200,000	(101,060)	-	98,940
Scottish Government- Financial Health Service Helpline	-	47,203	(34,012)	-	13,191
SLAB – Financial Inclusion Programme	-	66,127	(60,166)	-	5,961
Other	158,569	236,238	(232,673)	-	162,134
	<u>158,569</u>	<u>549,568</u>	<u>(427,911)</u>	<u>-</u>	<u>280,226</u>

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The above amounts relate to grants advanced to the company in respect of specific payroll and associated costs related to the delivery of services to membership: including training, information and research. The balances will be absorbed by expenditure post year end and should be fully utilised in the year to 31 March 2016.

13. DESIGNATED FUNDS

	At 1 April 2014	Incoming	Outgoing	Transfers	At 31 March 2015
	£	£	£	£	£
Training qualifications project	11,078	-	(11,783)	705	-
Policy post funding	16,180	-	-	-	16,180
Policy and Quality manager	35,000	-	-	-	35,000
Development fund	25,000	-	-	-	25,000
Quality Assurance Consultant	-	-	-	76,324	76,324
	<u>87,258</u>	<u>-</u>	<u>(11,783)</u>	<u>77,029</u>	<u>152,504</u>

The designated fund represents monies to be invested into the training qualifications programme, funding of a Policy Officer and funding of a quality assurance consultant in respect of the development of the Institute of Money Advisers programme during 2015/16. These monies will be fully utilised in the year to 31 March 2016.

The development fund set up in the prior year is to fund infrastructure including a new website.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

The analysis of net assets at 31 March 2015, between funds, is as follows:

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Unrestricted funds	17,413	190,490	207,903
Restricted funds	-	280,226	280,226
Designated funds	-	152,504	152,504
	<u>17,413</u>	<u>623,220</u>	<u>640,633</u>

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15. OTHER COMMITMENTS

At 31 March 2015 the company had annual commitments under operating leases as follows.

	2015	2014
	£	£
Expiry date		
Within one year	<u>34,992</u>	<u>35,784</u>

16. TRANSACTIONS WITH RELATED PARTIES

There are no items required to be disclosed under Financial Reporting Standard number 8. Transactions with directors are included in note 5.